

NEW COMMERCIAL ACCOUNTS DOCUMENTATION

ENTITY TYPE	DOCUMENTS
<input type="checkbox"/> Sole Proprietor	Certificate of Registration a/k/a Certificate of Assumed Name if they are operating under an assumed name.
<input type="checkbox"/> General Partnership	Partnership Agreement, if any Partnership Registration, if any Certificate of Assumed Name, if the general partnership is operating under an assumed name.
<input type="checkbox"/> Limited Liability Partnership	Partnership Agreement Partnership Registration (Certificate of existence certified copy from Sec of State) Assumed name certification, if operating under an assumed name.
<input type="checkbox"/> Limited Partnership	Partnership Agreement Partnership Registration (Certificate of existence certified copy from Sec of State) Assumed name certification, if operating under an assumed name.
<input type="checkbox"/> Corporation	Minutes of the Board Meeting Certificate of Incorporation or Articles Stamped "Filed"
<input type="checkbox"/> Limited Liability Corporation	Operating Agreement, if any Certificate of Formation or Articles of Organization stamped "Filed"
<input type="checkbox"/> Agent, Escrow, IOLTA, public funds or other types of entity	Document as required by state or bank Otherwise have to identify all signers
<input type="checkbox"/> Nonprofit organization or club	Charter, By-laws, minutes Otherwise have to identify all signers
<input type="checkbox"/> Formal Trusts	Trust Documents

	NON-DOCUMENT VERIFICATION
Other Verification	<ul style="list-style-type: none"><input type="checkbox"/> Check systems, credit reports<input type="checkbox"/> Customer telephone call<input type="checkbox"/> Letter of welcome<input type="checkbox"/> Site Visit<input type="checkbox"/> Written reference from previous bank<input type="checkbox"/> Verification of employment<input type="checkbox"/> whitepages.com<input type="checkbox"/> google.com<input type="checkbox"/> Secretary of State – online at https://bsd.sos.in.gov/publicbusinesssearch